



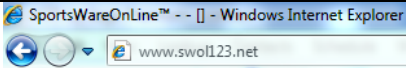

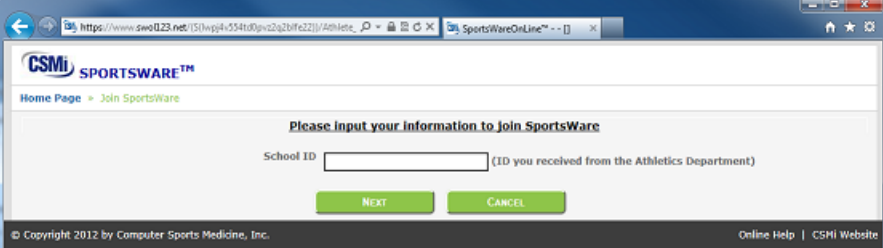
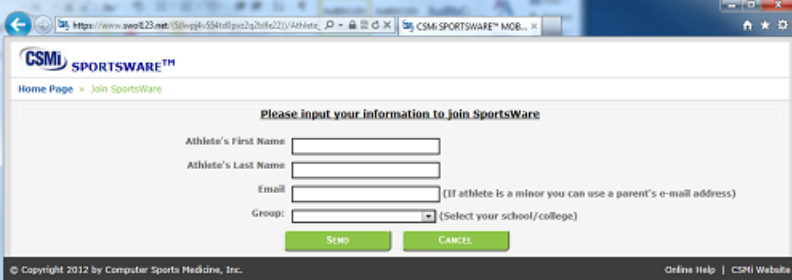
Dear Student Athlete:

Prior to participating on a team from Olivet Nazarene University, athletes must provide the Athletic Department with current address, emergency contact, insurance, medical alert and health history information. To expedite this process Olivet Nazarene University now uses an online data entry system.

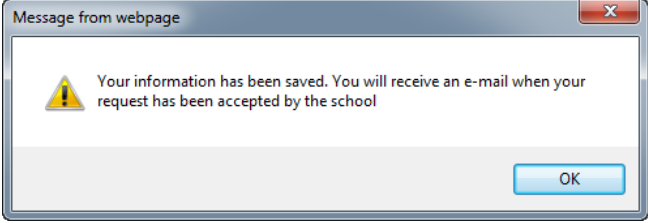
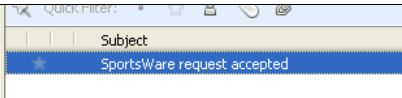
To enter your information, visit [www.swol123.net](http://www.swol123.net). The first time you visit the website you will need to enter your college or personal email address and click Get Password.

## SCHOOL ID: ONUTIGERS

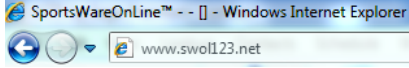

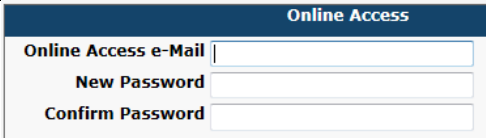
### Joining SportsWareOnLine

Instruction	Example
Go to <a href="http://www.swol123.net">www.swol123.net</a> .	
Scroll to the middle of the screen and click the <b>Join SportsWare</b> button.	
Enter your School ID  Bold Letters above  School ID: <b>ONUTIGERS</b>	
Enter your First Name, Last Name, Email address and click the Send button.	



<p>Your request to join SportsWare will then be sent to the Athletic Trainer for review. (checked often so should be quick review)</p>	
<p>Once your request is accepted you will receive an e-mail with the Subject "SportsWare request accepted".</p> <p>Open the e-mail and click the <a href="http://www.swol123.net">www.swol123.net</a> link to continue to SportsWareOnline.</p>	

## Setting Your Password

Instruction	Example
<p>Go to <a href="http://www.swol123.net">www.swol123.net</a></p>	
<p>Enter your Email Address and click the <b>Reset Password</b> button.</p>	
<p>You will receive an e-mail with the Subject "SportsWareOnline Password Request".</p> <p>Open the e-mail and click on the link to reset your password. Enter your e-mail address, new password and click the <b>Save</b> button.</p>	

## Updating Your Information

Instruction	Example
<p>Go to <a href="http://www.swol123.net">www.swol123.net</a></p>	



<p>Enter your Email Address and click the <b>Login</b> button.</p>	<p>E-Mail: <input type="text" value="student@college.edu"/> Password: <input type="password"/> <input type="button" value="LOGIN"/> <input type="button" value="RESET PASSWORD"/></p>
<p>At the top of the page is the Menu Bar.</p> <p><b>My Info:</b> Update your address, emergency contact and insurance information.</p> <p><b>Med History:</b> Complete a Medical History questionnaire.</p> <p><b>Forms:</b> View/complete required paperwork. Note: SportsWare will also display “<i>You have ? forms to complete/download</i>”.</p> <p><b>Print:</b> Print My Info and Medical History data.</p>	<div style="background-color: black; color: white; padding: 5px; text-align: center;"> <span style="margin: 0 10px;">My Info</span> <span style="margin: 0 10px;">Med History</span> <span style="margin: 0 10px;">Forms</span> <span style="margin: 0 10px;">Print</span> </div> <div style="background-color: #f0f0f0; padding: 10px; margin-top: 20px;"> <p><b>Forms</b></p> <p style="text-align: center;">You have <b>0</b> form to complete/download</p> </div>

\*Returning athletes do not need to print out the physical, just fill out the returning athlete health/history form. Only new athletes will need to print, complete and attach their current physical onto the account. This will also need to include page 1 of the ONU physical, Health History information page.

\*Please make sure to attach your primary insurance card copy(front and back/can take picture on phone and email it to yourself, then attach it to insurance tab on account). Also, make sure to fill out the insurance tab fully with the proper information after insurance card is updated.

Thank you for your prompt help. If you have any questions, please contact the athletic training office by emailing ammikulski@olivet.edu for assistance.

Sincerely,

Alicia Mikulski MA, ATC  
 Head Athletic Trainer  
 Olivet Nazarene University  
 815-928-5415  
 ammikulski@olivet.edu