

# OLIVET NAZARENE UNIVERSITY

## EMERGENCY ACTION PLAN

The purpose of this plan is to prepare the athletic training staff and students, along with athletic department personnel in responding to and providing care in emergency situations. Emergency situations may arise at any time during athletic events. Expedient action must be taken in order to provide the best possible care to the student athlete in the event an emergency and/or life threatening conditions occur. The development and implementation of an emergency action plan will help ensure the best care will be provided.

There are three (3) basic components to an emergency action plan, which are as follows: **Emergency Personnel, Emergency Communication, Emergency Equipment**

### Emergency Personnel

During athletic practices and competitions, the FIRST RESPONDER to an emergency situation is typically a member of the athletic staff, most commonly a student or certified athletic trainer. A Team Physician may not always be present at every organized practice or competition. The nature of athletic medicine coverage for an athletic event at Olivet Nazarene University may vary widely, based on such factors as the sport or activity, the setting and the type of training or competition.

There are four basic roles within an emergency team:

The first and most important role is the immediate care of the student athlete. The most qualified individual (usually the ATC or team physician) on the scene will be in charge of providing care in an emergency situation

The second role, equipment retrieval, will be done by anyone on the emergency team who is familiar with the types and location of the specific equipment needed. This includes all emergency and athletic training personnel.

The third role, EMS activation, may be necessary in situations where emergency transportation is not already present at the sporting event. This will be done as soon as the situation is deemed an emergency or life-threatening event. Activation of the EMS system may be done by anyone on the emergency team. (Athletic staff, athletic training students (ATS), and campus public safety officers)

The fourth role, occurs after EMS has been activated, is directing EMS to the scene. One member of the team will be responsible for meeting EMS personnel as they arrive at the site of the contest. Campus public safety officers and an student/coach will perform this role. This person should remain stationed at the appropriate pre-arranged arrival site until EMS arrives. Be prepared to unlock and open any gates and/or doors as needed for appropriate access. It is vital that the emergency team use the appropriate arrival sites, in that the person activating EMS and giving them directions uses the same arrival site as that person meeting and

## Activation of the EMS system

### Making the Call

- **Dial 911** from any on- or off-campus phone (can use cell phones)
- This will also notify campus police and summon them to scene.

### Providing Information:

Identification and location of the caller (“This is John Smith, student athletic trainer from Olivet Nazarene University, I am in McHie Arena”)

Number of injured student athletes

The condition of student athlete/s along with nature of incident

First Aid treatment initiated by the First Responder

Directions needed to locate the emergency scene

**McHie Arena** – EMS needs to arrive at main entrance on east end of building. Campus Police and an Athletic Training student will meet them there to guide personnel into necessary area of the building

**Snowbarger Athletic Complex** - EMS needs to arrive at main entrance of complex (west end) by tennis courts. Campus Police and Athletic training student will meet them there to guide into specific area of complex

**Ward Field** – EMS needs to arrive at east end entrance of the field by the flag poles. This is the corner of University Ave and Stadium Dr. Campus Police and an Athletic Training Student will meet them there to guide them in to appropriate area of the complex

**Perry Center (Fieldhouse)** – EMS needs to arrive on the east end of the building by the Greenhouse. They will be able to enter through the large garage door located in the middle of that wall. One of us will meet them there to bring/direct them in.

**Perry Center (Natatorium)** – EMS needs to arrive at the main entrance on the south side of the building. A student will meet them at the entrance and guide them into the swimming area.

## Emergency Communication

Access to a working telephone or other communications device, whether fixed or mobile, will be assured. The communications systems will be checked prior to each practice or competition to ensure proper working order. Cellular phones may be used when available. Landlines are available at all venues for use. EMS may be activated by calling 911 from any on or off campus phone line.

### Landlines

**McHie – Athletic Training Room, Lobby, Athletic Office**

**Snowbarger – Athletic Training Room**

**Ward Field – Press Box**

**SLRC – Coaches office(Natatorium) or Athletic Training Room(Fieldhouse)**

## Emergency Equipment

All necessary emergency equipment will be at the site of practice or competition and quickly accessible. Personnel will be familiar with the function and operation of each type of emergency equipment. All equipment should be in excellent working condition and checked regularly.

McHie Arena - **Splint bags/Collars** are located in treatment room  
**AED** is located in Janitors room, just inside the door or in back hallway of arena near locker rooms on the wall

Snowbarger Complex - **Splint bags/Collars** located in back treatment room of Gibson Ide Training Room training room  
**AED** is located either on site or on counter in Gibson Ide Training Room

Ward Field – Same as Snowbarger Athletic Complex

Perry Center/Natatorium – **Splint bags/Collars** are located in the athletic training room  
**AED** is located on the south wall of the Fieldhouse and the north wall of the Natatorium

## **Transportation**

Emphasis is placed on having an ambulance on site at high-risk sporting events. EMS response time is additionally factored in when determining on site ambulance coverage. EMS should be contacted for transportation of any emergency or life threatening conditions. Emergency team members should not transport unstable injuries in inappropriate vehicles. Having completed a primary survey assists the emergency care provider in identifying emergencies requiring critical intervention and in determining transport decisions. Care must be taken to ensure that the activity areas are supervised should the emergency care provider leave the site in transporting the athlete.

## **Conclusion**

The importance of being properly prepared when athletic emergencies arise cannot be overstated. A student-athlete's survival may depend on the training and preparation of our athletic healthcare providers. This emergency plan should be reviewed regularly along with the athletic personnel, emergency service personnel, and event management personnel. Development and implementation of the emergency action plan helps ensure Olivet Nazarene University will have the best care provided when an emergency situation does arise.

## **Emergency Contact Numbers**

**EMS: 911**

**Riverside Medical Center: 815-933-1671**

**St. Mary's Hospital: 815-937-2490**

**Campus Safety: 815-939-5265**

**OAK Clinic: 815-928-8050**

**BJ Geasa: 815-530-2173(c)**

**Poison Control: 1-800-222-1222**